



**CITY COUNCIL AGENDA
REGULAR MEETING
CITY OF HALF MOON BAY**

TUESDAY, SEPTEMBER 3, 2024

**HYBRID MEETING (SEE NEXT PAGE)
ADCOCK COMMUNITY CENTER
535 KELLY AVENUE
HALF MOON BAY, CA 94019**

**Joaquin Jimenez, Mayor
Harvey Rarback, Vice Mayor
Robert Brownstone, Councilmember
Deborah Penrose, Councilmember
Debbie Ruddock, Councilmember**

7:00 PM

This agenda contains a brief description of each item to be considered. Those wishing to address the City Council on any matter not listed on the agenda, but within the jurisdiction of the City Council to resolve, may come forward to the podium during the Public Forum portion of the agenda and will have a maximum of three minutes to discuss their item. Comments on City Manager Updates and Consent Calendar items should be made during the Public Forum section of the agenda. Those wishing to speak on a Business or Public Hearing matter will be called forward at the appropriate time during that item's consideration.

Please Note: Anyone wishing to present materials to the City Council, please submit seven copies to the City Clerk.

Copies of written documentation relating to each item of business on the agenda are on file in the Office of the City Clerk at City Hall where they are available for public inspection. If requested, the agenda shall be available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132.) Information may be obtained by calling 650-726-8271.

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the City Clerk's Office at 650-726-8271. A 48-hour notification will enable the City to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

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Password: Recreation1**

HYBRID MEETING PARTICIPATION PROTOCOLS

*This meeting will be held in-person and via Zoom for public participation. Remote participation is provided as a supplemental way to provide public comment, but this method does not always work. The public is encouraged to attend in person to ensure full participation. Public comments may be made in-person or remotely via Zoom, and interpretation will be available. All Councilmembers and staff will participate in person. During any public comment portions, attendees may use the “raise your hand” feature and will be called upon and unmuted when it is their turn to speak. The meeting will also be streamed on Channel 27, on pacificcoast.tv, and on Facebook at www.facebook.com/cityofhalfmoonbay. Please click to join the webinar: <https://us06web.zoom.us/j/87674804231> or join by phone at 669-900-9128, using Webinar ID 876-7480-4231. If joining by phone, use *9 to raise your hand, *6 to mute and unmute.*

ROLL CALL / PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

PROCLAMATIONS AND PRESENTATIONS

SUICIDE PREVENTION MONTH RECOGNITION AND PROCLAMATION
SETON COASTSIDE PRESENTATION

MAYOR'S ANNOUNCEMENTS OF COMMUNITY ACTIVITIES AND COMMUNITY SERVICE

REPORT OUT FROM RECENT CLOSED SESSION MEETINGS

CITY MANAGER UPDATES TO COUNCIL

COMMUNITY EDUCATION ANNOUNCEMENT
CLIMATE ACTION AND ADAPTATION PLAN PROJECT
SUMMERS END MUSIC FESTIVAL ANNOUNCEMENT
FUTURE LEADERS CIVICS ACADEMY ANNOUNCEMENT

PUBLIC FORUM

1. CONSENT CALENDAR

1.A WAIVE READING OF RESOLUTIONS AND ORDINANCES

1.B APPROVAL OF MINUTES

Staff Recommendation: Approve the minutes of the July 16, 2024 through August 7, 2024 City Council Meetings.

[ATTACHMENT](#)

1.C CONFLICT OF INTEREST CODE UPDATE

Staff Recommendation: Adopt a resolution amending the Conflict of Interest Code.

[STAFF REPORT](#)

[RESOLUTION](#)

1.D RESPONSE TO SAN MATEO COUNTY CIVIL GRAND JURY REPORT: ASSESSING AND REPORTING INTERNAL CONTROLS IN SAN MATEO COUNTY AGENCIES AND SCHOOL DISTRICTS

Staff Recommendation: Adopt a resolution authorizing the Mayor to sign a letter in response to the San Mateo County Civil Grand Jury's Report, entitled "Assessing and Reporting Internal Controls in San Mateo County Agencies and School Districts," dated June 27, 2024.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

1.E PROFESSIONAL SERVICES AGREEMENT WITH CLOUDPERMIT INC. FOR A CLOUD-BASED PERMIT SOFTWARE SOLUTION

Staff Recommendation: Adopt a resolution authorizing the City Manager to execute a professional services agreement with CloudPermit Inc. for the purchase and implementation of a new cloud-based permit software solution to replace existing Caselle Connect Community Development and Public Works permitting modules.

[STAFF REPORT](#)

[ATTACHMENT](#)

2. ORDINANCES AND PUBLIC HEARINGS

2.A APPEAL OF THE PLANNING COMMISSION'S DECISION TO DENY THE COASTAL DEVELOPMENT PERMIT, ARCHITECTURAL REVIEW, AND SETBACK VARIANCE FOR A NEW RESIDENCE AND ACCESSORY DWELLING UNIT AT 595 CREEKSIDE COURT (LOT 10), FILE NO. PDP-22-065

Staff Recommendation: Either: 1) deny the appeal and affirm the Planning Commission's decision, based upon the Findings and Evidence contained in Exhibit A of the draft resolution; OR 2) grant the appeal and reverse the Planning Commission's decision, based upon the Findings and Evidence contained in Exhibit A of the draft resolution, and approve the proposed residence subject to the Conditions of Approval in Exhibit B.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

[ATTACHMENT 3](#)

[ATTACHMENT 4](#)

[ATTACHMENT 5](#)

[ATTACHMENT 6](#)

3. RESOLUTIONS AND STAFF REPORTS

3.A PROFESSIONAL SERVICES AGREEMENT WITH MIG INC. FOR PREPARATION OF MULTI-FAMILY RESIDENTIAL OBJECTIVE DESIGN STANDARDS

Staff Recommendation: Adopt a resolution authorizing the City Manager to execute a professional services agreement with MIG Inc. for professional planning, zoning, and design consulting services to prepare Multi-Family Objective Design Standards at a cost of \$148,180, with a contingency of 15%, for a total budget of \$170,407.

[STAFF REPORT](#)

[ATTACHMENT](#)

FOR FUTURE DISCUSSION / POSSIBLE AGENDA ITEMS

COMMISSION / COMMITTEE UPDATES

CITY COUNCIL REPORTS

ADJOURNMENT